

HURRICANE PREPARENESS- 4/12/11

The Operations manager shall coordinate the hurricane plan for the PMCDD

PRE-STORM ACTIONS

--Equipment

Purchase needed equipment as Chain saws, extra chains, etc

HURRICANE WATCH

--Personnel

Verify phone numbers

Distribute re-entry passes

--Buildings

Install hurricane placards on CDD building

-- Misc actions

Top off fuel supply

Clear all storm drains

HURRICANE WARNING

--Fountains

All shut down

--Gates

Remove all arms

Tie back gates

--Misc

Clean up all grounds

Take down American Flag

-- remove mirrors on Marsh Run and Oakmoss light post

--Personnel

Lock down guard houses

Send home Access control personnel when A/C actions are completed and winds are 30 mph

When all outdoor preparations are complete send home Landscape and misc personnel and winds are 30 mph

--Vehicles

Store maximum number of mules in the building service area

Other vehicles secured as necessary around the maintenance building

POST HURRICANE

--Personnel

contact all personnel, where necessary , to return to work for their normal shift or emergency overtime

-- Access Control

Re-initiate Access control and gates functioning as soon as possible to secure the communities

-- Cleanup

Personnel are authorized overtime along with hiring contractors to clean up the communities

-- Normal Operations

Resume normal operations as soon as possible

Hurricane damage

Hurricane damage will be reviewed by the Board and staff to determine actions to be taken.

A special board meeting may be called if necessary.

Current communities have excess trees to county requirements. Replacement of felled trees will be evaluated to determine if replacement is necessary.

Funding of hurricane repair may be done through the Operating fund balance, bank line of credit and/or refunding by the Federal Government, if the areas is designated a disaster area.